

Michigan Association of Planning 2008 Awards Application Form

I nominate _____ for a 2008 Award for Planning.

This submission is to be entered in the category of:

The following attachments are mandatory. Submissions lacking this information will not be considered.

1. One (1) Application Form.
2. Two (2) sets of ten (10) high-quality images that illustrate the entry. A brief narrative describing each numbered picture must be included. PowerPoint presentations are not acceptable unless they include illustrative images. Images should supplement, not restate what already exists in the submission package. Entries without accompanying digital images or photographs will be disqualified (Digital format preferred).
3. For individual awards, submit two (2) photos of the individual and five (5) photos representative of their more significant work (Digital format preferred).
4. \$50.00 application fee for Outstanding Planning Project and Bricks and Mortar categories. **Check or money order shall be made payable to Michigan Association of Planning.**

In addition, five (5) collated copies of the following materials must be submitted:

5. One-page summary of the submission or, in the case of an individual, one page resume.
6. A two-page explanation demonstrating how the submission meets each of the criteria for the category in which the award was sought. Use this explanation to reference specific examples within the complete submission that illustrate these points.
7. A one-page statement in support of the submission. The statement may not be written by the nominated individual, by the nominator of the submission, or by anyone who directly worked on the project.
8. Three letters of recommendation must accompany entries for the Leadership Awards. These letters should address the noted criteria.
9. The Bricks and Mortar and Outstanding Planning/Project awards shall include an independent statement signed by the chief executive of the community in which the project/plan is located.

To ensure anonymity, no part of any entry for Outstanding Planning/Project or Bricks and Mortar award shall contain anything that would serve to identify the person, firm, or agency who prepared the plan or project except the application form.

Applications will not be considered unless all of the above information is submitted.

Optional attachment (If submitted, five (5) copies must be provided)

10. Published report(s) titled:

Submission Coordinator: Please provide the name of an individual to act as your submission coordinator. The submission coordinator will work with the Association's awards coordinator to obtain additional information and materials from winning entries in preparation for the annual awards presentation.

Name: _____ Title: _____

Company/Organization: _____

Address: _____ City/State/Zip Code: _____

Phone Number: _____ Fax: _____

Email: _____

Contacts: Please provide up to two individuals, other than the nominator, to be notified in the event this submission is selected to receive an award. If this submission is for an individual, that person must be listed below as one of the two contacts.

Name: _____ Title: _____

Company/Organization: _____

Address: _____ City/State/Zip Code: _____

Phone Number: _____ Fax: _____

Email: _____

Name: _____ Title: _____

Company/Organization: _____

Address: _____ City/State/Zip Code: _____

Phone Number: _____ Fax: _____

Email: _____

Nominator: Please see the rules regarding eligibility to determine who may serve as a nominator.

Name: _____ Title: _____

Company/Organization: _____

Address: _____ City/State/Zip Code: _____

Phone Number: _____ Fax: _____

Email: _____

Verification of Submission: I certify that the submitted work was done by the parties credited and meets all eligibility requirements. I understand that any entry that fails to meet submission requirements may be disqualified. Signer must be authorized to represent those credited.

Signature of Nominator: _____ Date: _____

Application Fee (if Applicable) \$ _____

**AWARDS MUST BE RECEIVED IN THE MAP OFFICE NOT LATER THAN:
MONDAY, MAY 19, 2008, 4:30 P.M.**

Mail submissions to:

Michigan Association of Planning
219 S. Main Street, Suite 300
Ann Arbor, MI 48104
Phone (734) 913-2000 Fax (734) 913-2061