



American Planning Association
Michigan Chapter

Making Great Communities Happen

Elected and Appointed Officials Scholarship Application

COMMUNITY PLANNERS MEMORIAL SCHOLARSHIP PROGRAM

Application Deadline: Via email by April 6, 2018

The Elected and Appointed Officials Scholarship Program was created to address the educational and training needs of local decision makers. Far too often, due to budget limitations, insufficient knowledge about the long term consequences of local land use decisions, and time constraints, communities are often left without adequate information and resources to make local decisions based on sound planning principles. Therefore, MAP is offering scholarship opportunities that will provide communities with the resources to fill this unmet need.

Scholarship recipients can select from a variety of MAP services, including workshops, books and publications, or even choose to apply the value of your scholarship toward the MAP annual conference. Scholarship values range from \$500 to \$1,500 per community, to be applied to the training and resources that you've identified would meet your community's unique training and information needs.

Please select those services provided by MAP that can best prepare your community to make better local land use decisions.

- Basic Training Workshop for Planning and Zoning Officials
- Apply scholarship toward MAP Annual Conference
- Local Officials Academy: Advanced Training for Local Officials
- Spring Institute: Professional level training, various topics
- On Site Workshop: MAP provides the instructor and handout materials, and comes to your community
- Site Plan Review Workshop
- Zoning Board of Appeals

Municipality _____

Contact Person _____

Address _____
Street City State Zip Code

Phone Number _____ **E-mail Address** _____

County in which your community is located _____

Municipality Type

_____ City _____ Village _____ Township _____ County

Membership with the Michigan Association of Planning, a chapter of the American Planning Association, is required at time of application. Contact MAP office at (734) 913-2000 or via e-mail at info@planningmi.org to determine membership status or to join.

Membership Number _____

AUTHORIZED SIGNATURE: _____ **DATE:** _____

All scholarship applications must be submitted electronically. Send ONE PDF that combines all of the required attachments, in order, into a single document for a complete application (do not send in separate documents) Those missing required materials will not be considered. Email completed application to info@planningmi.org

ELIGIBILITY CRITERIA

- 1. Membership in good standing with the Michigan Association of Planning
- 2. Elected official, planning commissioner, or zoning board of appeals member in Michigan (staff/employees not eligible for the scholarship)

STATEMENT OF FINANCIAL NEED

- 1. Does your community have a budget for continuing education for local elected and appointed officials?
- 2. If yes, what is your budget?
- 3. If your budget was eliminated or reduced, when did this occur?

HISTORY OF CONTINUING EDUCATION TRAINING

- 1. When was the last time your board or commission received training?
- 2. What specific training did they receive?
- 3. From what sources did they receive training?

Michigan Planner Magazine Books Online
 Workshops Conferences Other *please describe:*

- 4. From whom did they receive training?

MAP MML MTA
 MSUE Citizen Planner County Other *please describe:*

ESSAY: Submit a typewritten statement (1" margins, double-spaced, 12 pt. Times New Roman Font) of not more than one page in length addressing the following questions

- 1. Describe current land use and planning issues facing your community.
- 2. In what specific instances has your community found itself ill-equipped to address the above identified land use issues?
- 3. From the list of services provided on the previous page, please describe which option (s) you would find most beneficial to your community, and why.

Send the completed application as one PDF in the following order: application, transcripts, essay, two letters of recommendation, and activities. Applications that are incomplete will not be considered.