

# Michigan Association of Planning's Planning and Zoning Essentials February 26 | Lansing area

## What can the MAP's Planning and Zoning Essentials workshop do for you?

- \* Clarify the expectations and limitations of your position.
- \* Help you recognize when there's a conflict of interest.
- \* Equip you with the best planning and zoning practices to sharpen your decision-making skills.
- \* Boost your confidence during meetings.

**MAP's popular workshop, Planning and Zoning Essentials**, is designed for anyone who deals with planning and zoning issues in your community. This information-packed program is ideal for introducing new planning commissioners and zoning board of appeals members to their roles and responsibilities, and also for more experienced officials looking to refresh their skills and build upon existing knowledge.

**What's Covered?** Roles and responsibilities, site plan review, comprehensive planning, zoning ordinances, variances, how to determine practical difficulty, and standards for decision-making.

## What makes MAP's Planning and Zoning Essentials workshop different from other planning and zoning seminars?

- \* All workshop instructors are certified by the American Institute of Certified Planners.
- \* Registration for any of the session options includes a copy of MAP's Planning and Zoning Essentials guidebook.
- \* The program format allows you to customize, based on your time and area of interest.
- \* For more than 65 years, MAP's reputation and credibility as a land use leader in Michigan have been widely recognized, assuring the highest quality educational experience.

## Choose from three options to fit your needs:

- Attend the full program** and get the best overview and understanding of how the zoning board of appeals, planning commissioners, elected officials and staff interact.
- Attend Planning Commission Essentials;** or
- Attend Zoning Board of Appeals Essentials.**

## 2013 MAP Planning and Zoning Essentials

### Delta Township Hall (Lansing Area)

Registration Form (please complete one form per registrant)

Name \_\_\_\_\_

Affiliation \_\_\_\_\_

E-mail address (NOTE: Confirmations will be sent via e-mail.) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

Zip code \_\_\_\_\_

Phone (with area code) \_\_\_\_\_

Fax number \_\_\_\_\_

*If you are uncertain of your MAP membership status, contact us at [info@planningmi.org](mailto:info@planningmi.org) or (734) 913-2000 for details. You can select join MAP and receive the member rate for the workshop.*

I am a MAP Member

I want to join MAP now for \$60 and receive the member discount.  
Membership year is July 1, 2012 through June 30, 2013.

*All rates include a light dinner.*

### Member rates (ONLY AVAILABLE TO MAP/APA MEMBERS):

\$85 (\$105 after Feb. 21) Full Program, 4-9pm

\$75 (\$95 after Feb. 21) Planning Commission Essentials, 4-7:30pm

\$75 (\$95 after Feb. 21) Zoning Board of Appeals Essentials, 6:30-9pm

### Non-member rates:

\$115 (\$135 after Feb. 21) Full Program, 4-9pm

\$105 (\$125 after Feb. 21) Planning Commission Essentials, 4-7:30 pm

\$105 (\$125 after Feb. 21) Zoning Board of Appeal Essentials, 6:30-9pm

**Total payment:** \_\_\_\_\_ **Today's date** \_\_\_\_\_

### Payment Information: (please select one)

Invoice me  Check enclosed (payable to MAP)

Visa  MasterCard

Card #: \_\_\_\_\_

Security code: \_\_\_\_\_ Expiration date: \_\_\_\_\_

Card holder's name: \_\_\_\_\_

Signature: \_\_\_\_\_

### Please send registration form to:

219 South Main, Suite 300, Ann Arbor, MI 48104

Phone: 734.913.2000 Fax: 734.913.2061

## Registration Procedures & Policies

For cancellations received in writing 5 business days prior to the workshop, a \$25 cancellation fee will be charged. Cancellations received less than 5 days in advance of the workshop, and no-shows the day of the event, will be responsible for the full amount of the registration because food/beverage and workshop materials costs have already been incurred. You may 1) send a substitute or 2) receive the workshop materials in the mail in the event you are unable to attend but not able to cancel in time.